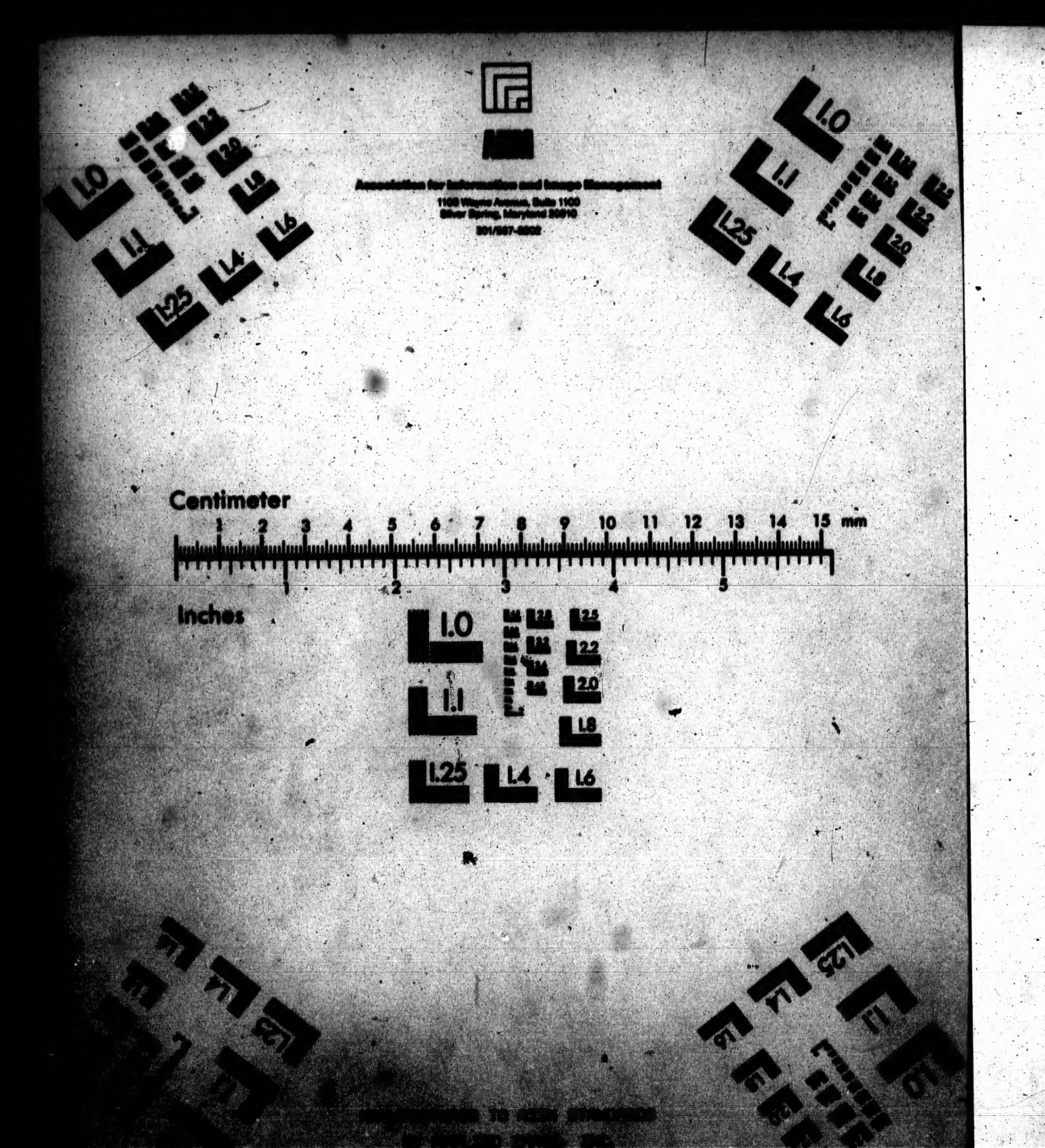
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AND RULES OF ORDER

OF THE

BROCKVILLE

BOARD OF TRADE

BROCKVILLE, CANADA, 1869.

[illegible]

BROCKVILLE BOARD OF TRADE.

CONSTITUTION AND BY-LAWS.

1889.

OFFICERS.

D. W. Downey, - - - - President.
W. H. Comstock, - - - - Vice-President.
Jno. R. Reid, - - - - Sec'y-Treas.

COUNCIL.

Jno. McMullen,	Jas. Alexander,
Jno. M. Gill,	G. M. Cossitt,
G. H. Weatherhead,	Edwin Abbott,
C. C. Lyman,	T. Gilmour,
Geo. S. Young,	Thos. Wilkinson,
Robt. Wright,	H. F. J. Jackson.

BOARD OF ARBITRATION.

Allan Turner,	Jno. C. O'Donahoe,
Geo. Hutcheson,	Geo. I. Mallory,
V. R. Marshall,	N. B. Colcock,
Jno. S. Mix,	H. T. Fitzsimmons,
W. C. Austin,	Geo. McLean,
F. L. Kincaid,	Jno. Rhodes.

BROCKVILLE, ONTARIO:
PRINTED AT THE "TIMES" OFFICE, KING ST.

1889.

STANDING COMMITTEES.

FINANCE.—W. A. Gilmour, James Moore, J. L. Upham, R. Junkin and W. H. Davis.

PRINTING AND ADVERTISING.—Thos. Southworth, W. C. Austin, A. Caswell, R. Laidlaw and L. W. Burke.

RAILWAYS AND TRANSPORTATION.—R. Bowie, R. G. Harvey, Hon. C. F. Fraser, Herman Shepherd and Chas. Bate.

MANUFACTURES.—Allan Turner, C. H. Buell, G. I. Mallory, B. F. Steben and T. G. Cook.

MERCANTILE INTERESTS.—M. J. MacNamara, R. H. Smart, P. K. McMillan, C. M. Babcock and Alex. Fraser.

LOCAL IMPROVEMENTS AND TAXATION.—N. McLean, E. A. Buckman, Geo. Crain, G. W. Baker and W. S. Donaldson.

MEMBERSHIP.—W. A. Johnson, R. C. Jamieson, Jas. E. Kincaid, C. A. McLean and E. W. Summerskill.

INDUSTRIAL FAIR AND CELEBRATIONS.—Geo. A. Dana, Jas. H. Gilmour, J. A. McKenzie, Jas. A. Hutcheson and W. H. Harrison.

CHAPTER 130.

[REVISED STATUTES OF CANADA, 1886.]

An Act respecting the incorporation of Boards of Trade. A.D. 1886.

HER Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:—

Interpretation.

1. In this Act, unless the context otherwise requires,—

"District."

(*a.*) The expression "district" means the city, county, town, village or judicial district within and for which a board is established under this Act;

"Board of Trade."

(*b.*) The expression "Board of Trade," includes Chamber of Commerce. 39 V., c. 34, s. 1, *part*.

Formation of Boards of Trade.

2. Any number of persons not less than thirty, who are merchants, traders, brokers, mechanics, manufacturers, managers of banks or insurance agents, and residents of any district which has a population of not less than two thousand five hundred, may associate themselves together as a board of trade, and appoint a secretary. 39 V., c. 34, s. 1, *part*.

Certificate of formation.

3. The persons so associating themselves together as a board of trade shall, under their hands and seals, make a certificate specifying the name assumed by the association and by which it shall be known,—also the name as hereinbefore defined, of the district in which the same is situate and its business is transacted, and the name of the person by them appointed secretary to the said board of trade. 39 V., c. 34, s. 1, *part*.

Certificate to be sent to Secretary of State.

4. Such certificate shall be acknowledged before a notary public, commissioner for taking affidavits, or justice of the peace, by the secretary of the said board of trade, and shall be forwarded to the Secretary of State, who shall cause the same to be recorded in a register to be kept for that purpose; and a copy thereof, duly certified by the Secretary of State, shall be evidence of the existence of such association. 39 V., c. 34, s. 1, *part*.

Persons incorporated to have certain powers.

5. The persons named as corporators in the said certificate, and such other persons as afterwards join them, are hereby authorized to carry into effect the objects for which such association was constituted, and to exercise the powers and privileges conferred by this Act; and they and their associates, successors and assigns, by the name and style specified in the said certificate, shall be a body corporate and politic, with power to acquire, sell and convey any real estate, necessary for the objects of such association. 37 V., c. 51, s. 4, *part*.

Domicile.

6. The usual place of meeting of the said corporation shall be held to be the legal domicile thereof, at which service of any notice or process may be made. 37 V., c. 51, s. 4, *part*.

Officers and Council of Board of Trade.

7. The officers of every board of trade shall be a president, vice-president and secretary, who, together with not less than eight other members, shall constitute a council, which shall be called, "The Council of the Board of Trade of ," *(adding the name of the district as hereinbefore defined)*, and who shall have the powers and perform the duties hereinafter mentioned; and when the foregoing provisions have been complied with, it shall be competent for a majority of the persons named as corporators in the said certificate, to hold a meeting for the election of a president, vice-president and members of the said council and, without notice, to make and enact such by-laws, rules and regulations as are hereinafter mentioned. 37 V., c. 51, s. 5;—39 V., c. 34, s. 2.

First meeting for election of officers, &c.

General quarterly meetings.

8. The members of the said corporation shall hold general quarterly meetings in each year, at some place within the district,—of which, notice, naming the time and place, shall be given by the secretary of the council for the time being, at least three days previous to such meeting, through one newspaper or otherwise, as is thought necessary by the council; and at the first quarterly meeting held in each year, the members of the said corporation present, or a majority of them, shall elect in the manner prescribed by the by-laws, from among the members of the corporation, a president, vice-president and secretary, and at least eight other members of the council, who, with the president, vice-president and secretary, shall form the council of the corporation, and shall hold their offices until others are elected in their stead, at the next first quarterly meeting of the ensuing year, as aforesaid, or until they are removed from office, or vacate the same under the provisions of the by-laws of the corporation:

Election of President and members of Council.

Provision, in case of failure of election.

2. If the said election does not take place at such first quarterly meeting, as aforesaid, the said corporation shall not be thereby dissolved, but such election may be held at any general meeting of the corporation, called in the manner hereinafter provided, and the members of the council in office shall remain members until the election is held. 37 V., c. 51, s. 6.

President and vice-president to take oath of office.

9. The president and vice president shall, before entering upon the duties of their office, take and subscribe before the mayor of the city or town, constituting the district, or before any justice of the peace, an oath in the form following, that is to say :—

Form of oath.

"I swear that I will faithfully and truly perform my duty "as of the Board of Trade, and that I will, in "all matters connected with the discharge of such duty, do all "things, and such things only, as I shall truly and conscientiously "believe to be adapted to promote the objects for which the said "board was constituted, according to the true intent and "meaning of the same. So help me God." 37 V., c. 51, s. 7.

Vacation of office, and filling vacancies in council

10. If any member of the council dies or resigns his office, or is absent for six months' continuously from the meetings of the council, the council may, at any meeting thereof, elect a member of the corporation to be a member of the council, in the place of the member who has died or resigned, or is absent; and such new member shall be so elected by a majority of the members of the council present at any meeting of the same, if there is a quorum present at such meeting; and the member so elected shall hold office until the next annual election. 37 V., c. 51, s. 8.

Majority present at meetings of corporation to have full power.

11. At any annual or general meeting of the corporation, whether for the purpose of electing members of the council or for any other purpose, a majority of members present at such meeting shall be competent to do and perform all acts which, either under this Act or under any by-law of the corporation, are or shall be directed to be done at any such general meeting. 37 V., c. 51, s. 9.

Retirement of members.

12. Any member of the corporation, who intends to retire therefrom or to resign his membership, may do so, at any time, upon giving to the secretary ten days' notice, in writing, of such intention, and upon discharging any lawful liability which is standing upon the books of the corporation against him at the time of such notice. 37 V., c. 51, s. 10.

Making by-laws and regulations; for what purposes.

13. The majority of the members of the corporation present at any general meeting may make by-laws and regulations, and from time to time repeal, alter and amend the same, for the government of the corporation, providing for the admission, and subscriptions of members,—for the imposing of penalties,—for the expulsion or the retirement of members,—for the management of its council, officers and affairs,—for the guidance of the board of arbitrators hereinafter mentioned, and for fixing the date and place of the regular meetings of the council, and all other by-laws in accordance with the requirements of this Act or the laws of Canada:

To be binding.

2. Such by-laws shall be binding on all members of the corporation, its officers and servants, and all other persons whomsoever, lawfully under its control:

Notice of proposed by-laws to be given.

3. No by-law shall be made by the corporation, except as hereinbefore mentioned, without notice in writing thereof having been given by one member and seconded by another member at a previous meeting, and duly entered in the books of the corporation as a minute of the corporation. 37 V., c. 51, s. 11.

Who may become members of the corporation and how.

14. Every person resident within the district, who is or has been a merchant, broker, trader, mechanic, manufacturer, manager of a bank or insurance agent, shall be eligible to become a member of the corporation; and at any general meeting of the corporation any member of the corporation may propose any such person, as aforesaid, as a candidate for becoming a member of the corporation; and if such proposition is carried by a majority of two-thirds of the members of the corporation then present, he shall thenceforth be a member of the corporation, and shall have all the rights and be subject to all the obligations which the other members possess or are subject to: Provided always, that any person who is not a merchant or trader, broker, mechanic, manufacturer, manager of a bank or insurance agent, shall be eligible to become a member of the corporation, in manner aforesaid, if such person is recommended by the council of the board of trade at any such meeting. 37 V., c. 51, s. 12.

Proviso: as to persons not being tradesmen &c.

Special general meetings of corporation.

15. The council, or a majority of them, by a notice inserted in one or more newspapers published within the district one day previously to the meeting, or by a circular letter to each member, signed by the secretary of the corporation, and mailed one day previously to the meeting, may call a general meeting of the corporation for any of the purposes of this Act. 37 V., c. 51, s. 13.

Meeting of council, how convened, &c.

16. The council may hold meetings, from time to time, and adjourn the same when necessary, and may, at such meetings, transact such business as is, by this Act or by the by-laws of the corporation, assigned to it; and such meetings of the council shall be convened by the secretary, at the instance of the president, or upon the request of any two members of the council:

Powers of council.

2. The council shall, in addition to the powers hereby expressly conferred on it, have such powers as are assigned to it by any by-law of the corporation, except the power of enacting or altering any by-law, or admitting any member, which shall be done only in the manner provided for by this Act:

Quorum.

3. Any five or more members of the council, lawfully met, shall be a quorum, and a majority of such quorum may do all things within the power of the council:

Who to preside.

4. At all meetings of the council, and at all general meetings of the corporation, the president, or in his absence, the vice-president, or if both are absent, any member of the council then present who is chosen for the occasion, shall preside; and in all cases of equality of votes upon any division, he shall have a casting vote. 37 V., c. 51, s. 14.

Casting vote.

Council to frame by-laws, &c., to be submitted at a general meeting.

17. The council shall frame such by-laws, rules and regulations as appear to it best adapted to promote the welfare of the corporation and the purposes of this Act, and shall submit the same for adoption, at a general meeting of the corporation, called for that purpose, in the manner hereinbefore provided. 37 V., c. 51, s. 15.

Recovery of subscriptions, &c.

18. All subscriptions of members due to the corporation, under any by-law, all penalties incurred under any by-law, by any person bound thereby, and all other sums of money due to the corporation, shall be paid to the secretary thereof, and in default of payment, shall be recoverable in an action brought in the name of the corporation; and it shall only be necessary, in such action, to allege that such person is indebted to the corporation in the sum of money, the amount of such arrearage on account of such subscription, penalty or otherwise, whereby an action has accrued to the corporation by virtue of this Act. 37 V., c. 51, s. 16.

Proof in action brought in such case.

19. On the trial or hearing of any such action, it shall be sufficient for the corporation to prove that the defendant, at the time the demand was made, was or had been a member of the

corporation, and that the amount claimed as such subscription, penalty or otherwise, was standing unpaid upon the books of the corporation. 37 V. c. 51, s. 17.

Meetings of council to be open to members.

Minutes.

Record thereof.

20. The meetings of the council shall be open to all members of the corporation who may attend at the same, but who shall take no part in any of the proceedings thereat; and minutes of the proceedings at all meetings, whether of the council or of the corporation, shall be entered, in books to be kept for that purpose, by the secretary of the corporation; and the entry thereof shall be signed by the president or vice-president or the other person who presides at the meeting; and such books shall be open at all reasonable hours to any member of the corporation free of any charge. 37 V., c. 51, s. 18.

Board of arbitration.

Powers.

21. At the time hereby appointed for the election of the council, and in the same manner, the members of the corporation may elect from their number, twelve persons, who shall form a board, which shall be called "The Board of Arbitration"; and any three of such persons shall have power to arbitrate upon, and make their award in any commercial case or difference which is voluntarily referred to them by the parties concerned; and whenever such parties agree to bind themselves, by bond or otherwise, to submit the matter in dispute between them to the decision of the board of arbitration, such submission shall be understood to be made to any three members of the said board, who may, either by the special order of the said board, or by virtue of any general rules adopted by them, or under any by-law of the corporation touching the consideration of any cases so submitted, be appointed to hear, arbitrate and decide upon the case or cases so submitted to them; and such decision shall be binding upon the said board of arbitration and the parties making the submission; and any such submission shall be according to the form A in the schedule to this Act, or to the same effect. 37 V., c. 51, s. 19.

Form of submission to board

Members of board to be sworn.

22. The several members of the board of arbitration shall, before they act as such, take and subscribe, before the president or vice-president of the corporation, an oath in the form B in the schedule to this Act, that they will faithfully, impartially and diligently perform their duties as members of the board of arbitration, and such oath shall be kept among the documents of the corporation. 37 V., c. 51, s. 20.

Members of council may be arbitrators.

23. Any member of the council may, at the same time, be a member of the board of arbitration. 37 V., c. 51, s. 21.

Powers of arbitrators as to examination in hearing cases.

24. The three members appointed to hear any case submitted for arbitration, as aforesaid, or any two of them, shall have full power to examine, upon oath (which oath any one of such three members is hereby empowered to administer), any party or witness who, appearing before them, is so examined, and shall give their award thereupon in writing; and their decision, or that of any two of them, given in such award shall bind the parties according to the terms of the submission and the provisions of this Act. 37 V., c. 51, s. 22.

Award.

Power of council to appoint board of examiners of inspectors.

25. The council of the corporation may appoint five persons to constitute a board of examiners to examine applicants for the office of inspector of flour and meal, or of any other article subject to inspection, and may do all such other acts, matters and things connected with the inspection of flour and meal or any other article, and shall have as full power and be subject to the same conditions as those conferred upon and required of the councils of the boards of trade by "*The General Inspection Act*"; and the said examiners and inspector shall be subject to all the provisions touching their office set forth in the said Act. 37 V., c. 51, s. 23.

Boards of Trade may affiliate with Dominion Board of Trade.

26. Any board of trade duly registered as aforesaid, under the provisions of this Act, may become affiliated with the Dominion board of trade, on duly complying with all the terms and requirements of that organization, and may be represented at all its ordinary or special general meetings, held from time to time: Provided always, that the delegates or representatives to the Dominion board of trade shall be elected at a general meeting, duly convened, of the board of trade desiring such affiliation as aforesaid. 37 V., c. 51, s. 25.

Proviso.

BY-LAWS

Adopted at a General Meeting of the Brockville Board of Trade, held March 21st, 1889.

BY-LAW No. 1.

INTERPRETATION CLAUSES AND MEMBERSHIP.

1. Wherever the words "The Board" occur in this or any succeeding By-law, they shall be understood to mean the Corporation of The Brockville Board of Trade.

2. Wherever the words "The Council" occur in this or any succeeding By law, they shall be understood to mean the Council of the Corporation of the Brockville Board of Trade.

3. Section 14 of the Act respecting the incorporation of Boards of Trade (being chapter 130, 49th Vic, Revised Statutes of Canada 1886) shall be held to define persons who may become members of the Corporation of the Brockville Board of Trade. The election of candidates for membership shall be by ballot at any general meeting of the Board, and the election shall be carried by a majority of two-thirds of the members then present.

4. The annual membership fee shall be five dollars payable in advance. Editors and proprietors of newspapers published in Brockville shall be exempt from the membership fee.

5. The Secretary shall immediately after the election of a candidate, notify him by circular of his election, and unless he be a person exempt from payment of fees as aforesaid, so soon as he shall have paid his fees for the current year, he shall have all the rights and be subject to all the obligations which the

other members may possess or are subject to, and thereafter the regular payment of his fees shall entitle him to continuous membership.

6. Any member liable to pay his fees, and neglecting to pay the same as hereinafter mentioned shall not be entitled to vote at any meeting. The subscription fee shall be paid annually in advance, and shall be considered in arrears when not paid within one month from the date of the last preceding annual general meeting of the Board.

7. Section 12 of the general Act of incorporation shall be held to be the proper proceedings for any member to take who may wish to resign his membership.

BY-LAW No. 2.

ANNUAL AND QUARTERLY MEETINGS.

1. The annual general meeting of the Board shall be held on the third Tuesday in January in each year, except when that day may happen to be a legal holiday, in which case the meeting shall be held upon the following day. At such meeting the order of procedure shall be as follows:

a. The reading, by the Secretary, of the minutes of the previous annual meeting.

b. The address of the President.

c. The reading of the report of the council.

d. The reading of the reports of the Secretary and the Treasurer with the financial statement.

e. The appointment of scrutineers.

f. The election of the President by ballot after nominations, should more than one nomination be made.

g. The election of Vice-President by ballot after nominations.

h. The election of Secretary by ballot after nominations

i. The election of the council, which shall be determined by one ballot the requisite number of members having the greatest number of votes to be declared elected.

5. The election of twelve members to serve as a Board of Arbitration in the same manner as in the election of the members of the council.

6. New business.

2. Quarterly general meetings shall be held on the third Tuesday in each of the months of April, July and October, unless any of these days shall happen to be a legal holiday, then the meeting shall take place on the following day.

3. A quorum at any annual, quarterly or special general meeting of the Board shall consist of not less than twelve members.

BY-LAW No. 3.

DUTIES OF OFFICE BEARERS.

1. It shall be the duty of the President, Vice-President or presiding officer at any ordinary or special meeting to regulate the order thereof in accordance with the rules of order prescribed in By-law number 5, to inform the Board of the proceedings of the Council since the last meeting and cause the reports of the Council and other communications to be read and if needful acknowledged, to receive and put motions and keep order. Appeal may be had from the decision of the chair to the members present.

2. The Treasurer shall have charge of all funds belonging to the Board and shall duly deposit the same in an incorporated Bank.

3. Out of such funds the Treasurer shall on order of the Secretary, countersigned by the President, or in his absence by the Vice-President, pay accounts approved by the Council, and shall keep a regular account of the income and expenditure of the Board, an audited statement of which shall be laid on the table at the annual meeting or at any other time that he may be required by the council to do so.

4. The Secretary shall duly record in a book all minutes or resolutions, decisions and other proceedings of the Board, entering therein all accepted reports, orders and resolutions, shall notice reports, memorials and other papers submitted to the Board only by their titles or by a brief description of their pur-

port and shall file the original papers among the records of the Board to be kept for future reference; but accepted reports shall be entered at length.

5. All moneys paid to the Secretary shall forthwith be by him paid over to the Treasurer of the Board, who shall be appointed by the Council.

6. The affairs and business of the Board shall be managed by the Council as constituted by the Act of incorporation, and the Council shall consist of the President, Vice-President, the Secretary and nine other members of the Board who shall have the sole management of all the moveable and immoveable property which may now or hereafter be in possession of or acquired by the Board and have power to authorize the President or in his absence the Vice-President to lease all such houses, buildings or premises as may be requisite or necessary for the prosecution of the objects of the Board on such terms and conditions and for such period as the said Council in their discretion shall see fit.

7. The Council shall report its proceedings to the Board at each ordinary general meeting.

8. No two or more partners, co-partners in trade, shall serve at the same time on the Council of the Board.

9. The Council may appoint a treasurer, caretaker, or other officers and regulate his or their duties, salary or salaries.

10. The Council may draw up petitions, and either forward them to Parliament or elsewhere as the case may be, at once, or, if they think proper, refer the same to the Board at either a quarterly or special general meeting.

They shall, if required by the Board, draw up and forward such petitions as may be agreed upon at any meeting of the Board; and all petitions must be signed by the President or Vice-President and countersigned by the Secretary who shall affix thereto the seal of the Board.

11. The Council at their first meeting shall appoint the Standing Committees of the Board for the current year and shall also appoint from time to time any special committees which may become necessary. The Standing Committees shall consist of five members each and be as follows:—Finance, Printing and Advertising, Membership, Mercantile Interests, Railways and Transportation, Manufactures, Local Improvements and Taxation, Industrial Fair and Celebrations.

12. It shall be the duty of the Council to present a general report of their proceedings during the past year at each annual general meeting

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BY-LAW No. 4.

DUTIES OF STANDING COMMITTEES.

FINANCE.

1. It shall be the duty of the Finance Committee to audit all claims against the Board that may be referred to them and also the Treasurer's books and annual statement and to have a general supervision of the finances subject to the approval of the Council.

PRINTING AND ADVERTISING.

2. The committee on Printing and Advertising shall consider and from time to time recommend to the Council any scheme for advancing the interests of the Board or the town by judicious printing and advertising. The committee shall prepare and superintend all matters of printing or advertising which may be referred to them by the Council.

MEMBERSHIP.

3. It shall be the duty of the Membership Committee, by every reasonable means, to advocate the claims of the Board in the community; to induce desirable persons to become members, and thus assist the Board by adding to its numerical strength.

MERCANTILE INTERESTS.

4. This committee shall obtain the best possible information respecting the mercantile interests of the town of Brockville, encourage the advancement of these interests by all proper means in their power, and as far as possible bring the influence of the Board of Trade to bear in aid of that purpose.

RAILWAYS AND TRANSPORTATION.

5. The committee on Railways and Transportation shall make such recommendations to the Council as may seem best calculated to benefit the railway, commercial and industrial interests of the town, and in that connection to carry out such plans as may be authorized and approved by the Board.

MANUFACTURES.

6. It shall be the duty of the committee on Manufacturing Industries to consider what can be done to procure the establishment of new manufactories and to foster and aid those already established, and to report at each meeting of the Council any plans or suggestions they may have to make.

LOCAL IMPROVEMENTS AND TAXATION.

7. This committee shall consider what public improvements may from time to time be desirable in the interests of the town, and what steps should be taken to secure such improvements, having due regard to a proper limit of taxation.

INDUSTRIAL FAIR AND CELEBRATIONS.

8. It shall be the duty of this committee to consider the question of establishing an Agricultural Exhibition and Industrial Fair in the town of Brockville and to recommend to the Council some line of action that will result in localising a permanent institution of this nature. It shall also be the duty of this committee to consider what celebrations might be held each year to the advantage of the town and make recommendations and suggestions to the Council in that direction.

BY-LAW NO. 5.

ORDER OF BUSINESS AND RULES OF ORDER.

1. At meetings of the Board, other than the annual meeting, the business shall be proceeded with in the following order :

a. The reading of the minutes of the last meeting and amendment or approval of the same.

b. The reading of the report of the proceedings of the Council since last Board meeting.

c. Presentation of petitions and communications.

d. Reports of standing committees.

e. Reports of special committees.

f. Unfinished business of preceding meetings.

g. New business.

RULES OF ORDER.

RULE I.—If a chairman has been appointed, he shall only preside until the arrival of the President or Vice-President.

RULE II.—Unless there be a quorum of members present, no business can be transacted.

RULE III.—All questions relative to the priority of business shall be decided without debate.

RULE IV.—The presiding officer shall preserve order and shall decide all questions of order, subject to appeal to the Board.

RULE V.—The presiding officer shall give his casting vote on any question on which there is an equality of votes, but shall not otherwise vote on questions before the Board.

RULE VI. The question having been put from the chair, all members present shall vote thereon, unless excused by the Board or except such as are directly interested in the pending matter, and shall keep their seats until the votes are taken.

RULE VII.—When two or more members rise at the same time, the presiding officer shall name the member who is first to speak.

RULE VIII.—When the presiding officer is called upon to decide a point of order, his decision shall be final except by appeal to the Board. All questions shall be put in the order in which they are moved, and it shall be the duty of the presiding officer, whenever he shall be of the opinion that a motion which he has received and read may be contrary to the rules, to apprise the Board thereof immediately before the question on such matter is put. After the question has been finally put from the chair, no member shall speak thereto, nor shall any motion be made until after the result of the vote is declared, and the decision of the chair as to whether the question has been finally put shall be conclusive.

RULE IX.—A member being called to order, shal immediately sit down, unless permitted by the chairman to explain; if there be no appeal, the decision of the chair shall be final; but if the member appeal from the decision of the chair, the Board shall decide the case without debate.

RULE X.—Any member may, of right, require the question under discussion to be read for his information any time during debate, but not so as to interrupt a member while speaking.

RULE XI.—No member shall speak beside the question in debate, nor shall he in any manner interrupt the proceedings of the Board, or any member who is speaking.

RULE XII.—No member, other than the one proposing a question or motion, shall speak more than once on the same question, without leave of the Chairman presiding, except in explanation of a material part of his speech which may have been misunderstood, but then he is not to introduce any new matter; the mover of a resolution shall have the right of reply after all the members who may desire to speak to the question shall have spoken.

RULE XIII.—Every member shall rise before speaking and address himself respectfully to the presiding officer; he shall confine himself strictly to the matter under discussion and shall sit down and remain seated as soon as he has done speaking.

RULE XIV.—No motion shall be put or debated unless the same is seconded; when seconded, it shall be read by the presiding officer before debate; and every such motion except a motion to adjourn, the previous question, or to lay on the table, shall be put in writing.

RULE XV.—After a resolution has been read by the presiding officer it shall be deemed to be under discussion, but such resolution may by permission of the Board be withdrawn at any time before a vote thereon shall have been taken.

RULE XVI.—When a blank is to be filled up, and different sums or times are proposed, the question shall be taken first on the largest sum or the longest time; and when a question is under debate the only motions in order shall be; 1st, To adjourn; 2nd, The previous question; 3rd, To lay on the table; 4th, To postpone indefinitely; 5th, To adjourn to a certain day; 6th, To refer; 7th, To amend.

RULE XVII.—A motion to adjourn the Board shall be always in order, except 1st, When a member is in possession of the floor; 2nd, When the yeas and nays are being called; 3rd When the members are voting; 4th, When it has been decided that the previous question shall be taken; and a motion to adjourn to a given day may be, and is open to debate.

RULE XVIII.—When the previous question is moved and seconded, it shall be in this form; Shall the main question be now put? If this be carried, all proposed amendments and all further motions and debates shall be excluded.

RULE XIX.—A motion to lay a question on the table simply, is not debateable; but a motion to lay on the table and publish, or with any other condition, is subject to amendment and debate.

RULE XX.—A motion to refer to a Standing Committee shall take precedence of a motion to refer to a Special Committee, and the motion in either case, if carried, shall preclude all amendments to the main motion.

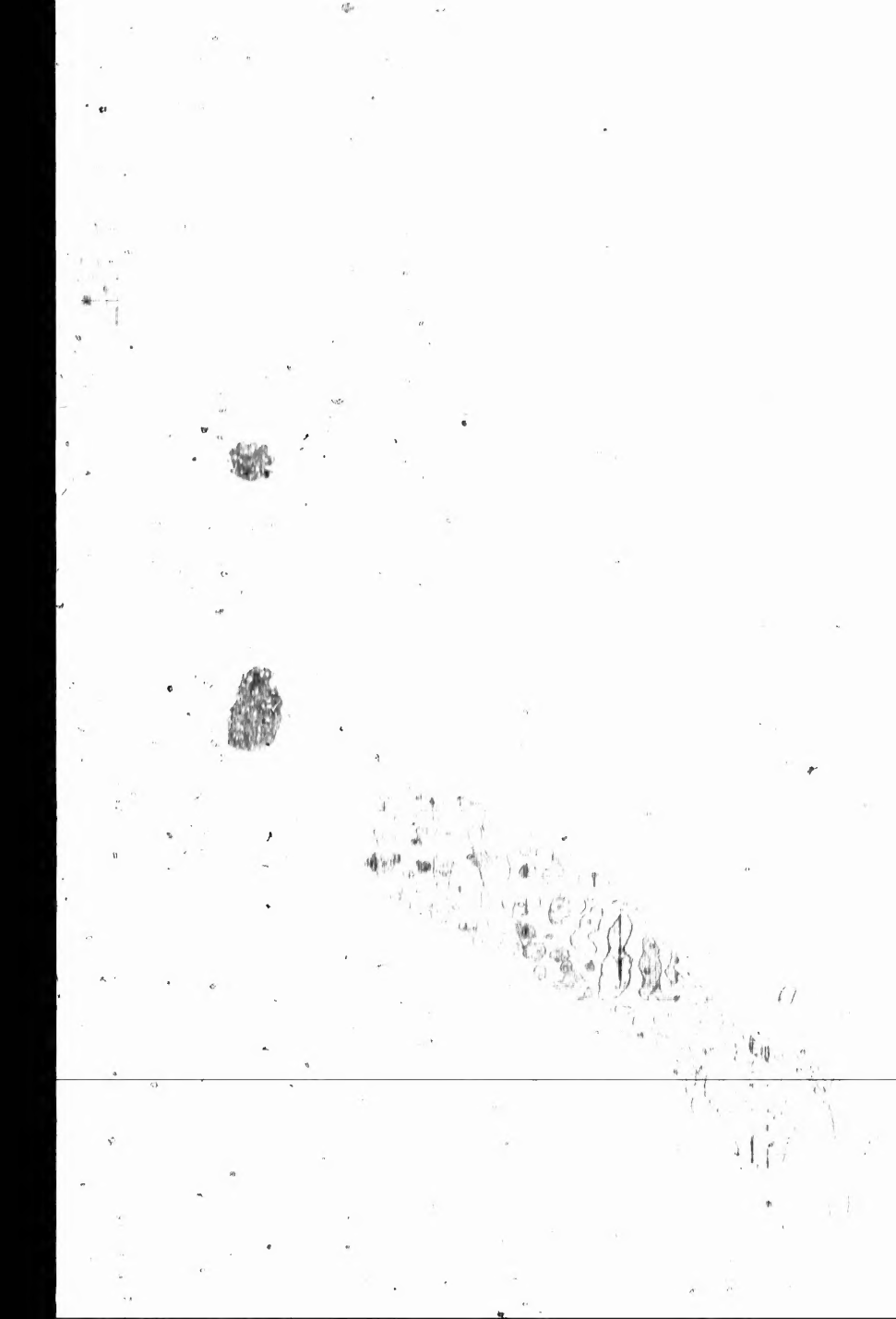
RULE XXI.—A motion to amend an amendment shall be in order, but a motion to amend an amendment to an amendment shall not be entertained.

The order of procedure shall be as follows:

1st. The vote shall be taken on the amendment to the amendment.

2nd. On the amendment to the original motion.

3rd. On the original motion as amended.

RULE XXII.—An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different subject shall not be in order.

RULE XXIII.—A question having been voted upon may be reconsidered at any time during the same meeting; no question shall be reconsidered more than once at one meeting of the Board, nor shall a vote to reconsider be reconsidered.